

COVID-19 RISK ASSESSMENT MAY 2021

Location / Site	BOLNEY CEPS
Activity / Procedure	ALL PUPILS ATTENDING SCHOOL DURING THE COVID-19 PANDEMIC
Assessment date	3.3.21, reviewed 1.4.21, 19.4.21, 14.5.21, 11.6.21, 2.7.21
Assessment completed by	Lorraine Kenny

Identify people at risk	EMPLOYEES, CHILDREN, VISITORS, CONTRACTORS
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DfE GUIDANCE:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Prevention and response principles from the guidance

Prevention

You must always:

- 1) *Minimise contact with individuals who are required to self-isolate by ensuring they do not attend the school.*
- 2) *Ensure face coverings are used in recommended circumstances.*
- 3) *Ensure everyone is advised to clean their hands thoroughly and more often than usual.*
- 4) *Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach.*
- 5) *Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.*
- 6) *Consider how to minimise contact across the site and maintain social distancing wherever possible.*
- 7) *Keep occupied spaces well ventilated.*

In specific circumstances:

- 8) *Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary.*
- 9) *Promote and engage in asymptomatic testing, where available.*

Response to any infection

You must always:

- 10) *Promote and engage with the NHS Test and Trace process.*
- 11) *Manage and report confirmed cases of coronavirus (COVID-19) amongst the school community.*
- 12) *Contain any outbreak by following local health protection team advice.*

Identified Hazards

<u>Identify hazard 1</u>	Contact with individuals who are unwell with possible coronavirus (COVID-19)
<u>Identify hazard 2</u>	Risk of spreading virus due to poor hand and respiratory hygiene resulting in direct or indirect transmission of the virus
<u>Identify hazard 3</u>	Risk of infection due to lack of cleaning resulting in indirect transmission of the virus
<u>Identify hazard 4</u>	Lack of social distancing in the classroom resulting in direct transmission of the virus
<u>Identify hazard 5</u>	Lack of social distancing using toilets and poor hygiene resulting in direct and indirect transmission of the virus
<u>Identify hazard 6</u>	Lack of social distancing entering/leaving school resulting in direct transmission of the virus
<u>Identify hazard 7</u>	Lack of social distancing during playtimes and lunchtimes resulting in direct transmission of the virus
<u>Identify hazard 8</u>	Lack of social distancing and shared resources when eating lunch resulting in direct transmission of the virus
<u>Identify hazard 9</u>	Lack of social distancing in the corridors and other parts of the school resulting in direct transmission of the virus
<u>Identify hazard 10</u>	Lack of social distancing when administering first aid resulting in direct transmission of the virus
<u>Identify hazard 11</u>	Lack of social distancing by adults resulting in direct transmission of the virus
<u>Identify hazard 12</u>	Contact of shared resources resulting in indirect transmission of the virus
<u>Identify hazard 13</u>	Emotional distress of the children
<u>Identify hazard 14</u>	Emotional distress of the staff
<u>Identify hazard 15</u>	Risk of disruption to education caused by class groups and staff self-isolating due to transmission of the virus
<u>Identify hazard 16</u>	Risk of spreading virus due to school trips visiting areas outside of school resulting in direct or indirect transmission of the virus
<u>Identify hazard 17</u>	Risk of spreading virus due to singing / shouting resulting in direct transmission of the virus
<u>Identify hazard 18</u>	Risk of spreading virus to other class bubbles due to mixing in after school clubs resulting in direct transmission of the virus
<u>Identify hazard 19</u>	Risk of spreading virus due to close contact with children – 1:1 and restraint resulting in direct transmission of the virus
<u>Identify hazard 20</u>	Easy entry / exit to school by intruders if Beech, Holly and Silver Birch external classrooms doors are open to increase airflow to help reduce transmission of virus

<u>Identify hazard 1</u>	Contact with individuals who are unwell with possible coronavirus (COVID-19)		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<div>1. Share with parents the importance of keeping children at home if feeling unwell.</div> <div>2. Share with parents the importance for children to stay at home if any household member has possible COVID virus symptoms.</div> <div>3. Check temperature of every child and staff member each morning. If above 37.5°C to be sent home.</div> <div>4. All staff have agreed the return to school agreement stating they will not attend school if they have any coronavirus symptoms or been in contact with anyone with symptoms or who have been asked to self-isolate (including recent return from non-exempt countries).</div> <div>5. All parents and carers have agreed the return to school agreement stating they will not send their child to school if they have any coronavirus symptoms or been in contact with anyone with symptoms or who have been asked to self-isolate (including recent return from non-exempt countries).</div> <div>6. All staff to be aware of coronavirus symptoms and be vigilant for any child feeling unwell.</div> <div>7. If any child or adult in school feels unwell staff to move them away from other people but stay in the immediate vicinity and immediately inform ZB and LK and follow PHE guidance for management of COVID-19.</div> <div>8. Isolate anyone with possible coronavirus symptoms in the group room and arrange to go home.</div>		
<u>Remaining level of risk</u>	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 2</u>	Risk of spreading virus due to poor hand and respiratory hygiene resulting in direct or indirect transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. Children and adults wash hands on entry to school, after break, before lunch, after lunch, leaving school, changing rooms, using the toilet and between activities where needed. 2. Soap and paper hand towels inside all classrooms and toilets. 3. Hand gel in hall, office, library and school main entrance as well as classrooms. 4. Use handwashing rather than hand gel as much as possible. 5. Soap in pump-action bottle in each classroom. 6. Only one child to use the sink at a time to wash hands. 7. Running water to be used to wash hands. 8. Washing hands posters in all washing areas. 9. Hand cream (in pump-action bottle) in each classroom to protect sore hands. 10. No sharing of hand cream or soap from home. 11. Reminders how to use 'catch it - bin it – kill it' approach for coughs, sneezes and runny noses. 12. Tissues and bins available in each class, hall, library and outside areas. 13. Children and adults to cough/sneeze into elbow if no tissue to hand. 14. Empty bins during the day if needed otherwise at the end of the day – bin bag to be thrown away – no decanting of bins into other bins. 15. No paper recycling bins in classrooms as often used paper hand towels are put in these which need to be taken out. 16. Children to have their own water bottle which is not shared. 		
<u>Remaining level of risk</u>	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



<u>Identify hazard 3</u>	Risk of infection due to inadequate cleaning resulting in indirect transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. Increased wiping of frequently used surfaces, switches and handles: minimum of 3 times a day. 2. Class staff to wipe pupils' tables, light switches and other frequently touched surfaces in classrooms after lunch plus tables before lunch in KS2 and at the end of the school day. 3. DI to clean all toilets, frequently touched surfaces and handles in the rest of the school between 11.15 and 1.15. 4. CL to clean all the school at the end of each school day including all frequently touched surfaces, light switches and handles following agreed cleaning regime. 5. Staff to clear frequently surfaces at the end of the day to enable cleaning. 6. ZB to wipe the photocopier at least 4 times a day. 7. Soft furnishings and soft / cloth toys removed from use in classrooms. 8. Deep cleaning of all classrooms and shared areas in each school holiday, including half terms. 9. Office telephones and two-way radios cleaned each day, plus wiped between users. 10. If items cannot be cleaned they need to be left untouched for 72 hours before being used again. 11. If using Milton or other similar cleaning product staff to read the COSHH Safety Data Sheet and the product's risk assessment. 12. Staff to regularly wipe own mobile phones and wash hands after use in school. 13. Use single use, disposable cleaning equipment where possible. 14. Maintain adequate supplies of cleaning stock. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



Identify hazard 4	Lack of social distancing in the classroom resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Arrange children in 3 bubbles to keep separate during the school day: Willow and Beech, Holly, Silver Birch. Willow and Beech to be taught in own classrooms can be together for play and lunch, staff can work in both rooms though to stay in one as much as possible. 2. Keep classrooms, library and the hall well ventilated – windows to be open all day, chn and staff to wear additional clothing if cold, outside door to be open where possible. 3. Children seated side by side where possible – all seats facing the front is causing issues with emotional well-being and decreasing space in the classrooms resulting in adults being much nearer children than when arranged in grouped tables. 4. Holly/Silver Birch to use hall as additional space or front of library, one class at a time – tables and chairs to be wiped if used by the other class, Willow has the outside classroom, Beech to use the Acorn Suite 5. Arrange furniture to increase space. 6. No bubbles to mix during the day. 7. Minimise adults moving between class bubbles. 8. Staff to model social distancing at all times. 9. PE to be taught outside where possible – 2 adults when on field with two-way radios, if need to use hall only half the class or one year group using the hall for PE. 10. Children to wear PE kits to school on PE days. 11. Children keep to their desks when in the room where possible. 12. KS2 children to have their own tray/bag with own pen, pencil, ruler, reading books. 13. Expectation that the children will keep to social distancing to be shared with children and staff. 14. Lessons planned for individual work where possible. 15. Resources and activities planned to reduce shared contact. 16. Adults working with children to limit close contact to less than 15 minutes and work side by side. 17. Children to add marking comments following verbal feedback from adults where possible. 18. Adults to socially distance by 2m where possible. 19. Records of which children working with which adults daily kept and stored for 14 days. 20. Children to use same desk each day over a week where possible – except Willow. 21. Children to enter and leave the classroom via the classroom external door except for going to the hall, library, toilet or to go to/from laptop trollies. 22. Limit numbers of children using the cloakroom area to support social distancing. <p>EY and KS1 children - as above plus</p> <p>WE HAVE TO ACCEPT THAT CHILDREN OF THIS AGE WILL NOT ADHERE TO SOCIAL DISTANCING BETWEEN THEMSELVES OR ADULTS</p> <p>These control measures are to encourage space between children where possible.</p> <ol style="list-style-type: none"> 23. Staff allowed to stay at adult height – no requirement for getting to child level for interactions. 24. Interactions carried out where possible from a distance. 25. Staff to wear gloves and aprons if need to help child following a toileting accident – parents to be called if further cleaning is required. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 5</u>	Lack of social distancing using toilets and poor hygiene resulting in direct and indirect transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. All children to ask permission to go to the toilet. 2. Only one child allowed to go to the toilet at any one time – staff to wait for previous child to return before sending next child except Willow class where 2 children can use the toilet simultaneously. 3. Beech children to use the accessibility toilet 4. Two children can use the toilets for handwashing, staying side by side (in table pairs where possible). 5. Each class to be allocated a specific toilet to use. 6. Keep boys and girls toilets as class toilets. 7. How to wash hands posters above each sink. 8. Toilets cleaned during the school day by DI, deeper clean every evening. 9. Staff to only use the toilet upstairs and wipe surfaces after use. 10. Reinforce correct handwashing procedures. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 6</u>	Lack of social distancing entering/leaving school resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. Staggered start and finish for families in two groups – 10 minutes slot for each group. 2. Parents to leave/collect children at the allocated gate – left open. 3. Children to enter/leave building by allocated door – left open. 4. Adult to supervise the children into/out of class. 5. Wearing of masks is optional 6. Ask parents to leave area outside of school and the car park quickly. 7. Deter parents from gathering outside. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



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<u>Identify hazard 7</u>	Lack of social distancing during playtimes and lunchtimes resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<ol style="list-style-type: none">1. Staggered playtimes – EY and KS1 separate playtimes to KS2 so only two classes outside at a time.2. One bubble to use front playground and the other to use rear playground – alternate daily.3. Fixed playground equipment to be cleaned at end of break – metal bars, handles, frequently touched surfaces4. Teachers to liaise with each other using two-way radios to co-ordinate movement to outdoor area to reduce groups meeting each other.5. Groups to use classroom external doors to go out to play.6. Games agreed which encourage social distancing.7. Staff supervision throughout8. Wash hands after playtime.			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 8</u>	Lack of social distancing and shared resources when eating lunch resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<div>1. KS2 children eat in their classrooms, Willow and Beech children to eat in the hall.</div> <div>2. KS2 children to collect hot dinners from the kitchen door. All children to return their own tray to kitchen door – adult to check with LN that she is ready for trays.</div> <div>3. Cutlery and drink on the tray / table in the hall.</div> <div>4. Fruit/biscuits must be served in a bowl – no choosing from a large bowl of food.</div> <div>5. Tables cleaned before and after lunch by class adults in classrooms and DI in the hall.</div> <div>6. Children wash their hands in the classroom before eating and after playtime.</div> <div>7. Children leave classroom through the external door when in their classroom and make way round to the playground to avoid other groups.</div>			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



<u>Identify hazard 9</u>	Lack of social distancing in the corridors and other parts of the school resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. Children staying in their classroom and accessing outside from classroom door whenever possible. 2. One child going to toilet at one time – except Willow or two children for handwashing. 3. Messages to office via two-way radios. 4. No whole school assemblies/worship indoors – if held out of doors each bubble to be separate. 5. Walk cautiously in corridors to check no-one else is using the corridor especially around corners. 6. As corridors so short masks for adults are not compulsory. 7. A one way system around the school is not possible due to lack of corridors – use of outside is a safety concern. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 10</u>	Lack of social distancing when administering first aid resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>	<ol style="list-style-type: none"> 1. First aid to be administered by first aider in classroom where possible. 2. Adults to wash hands/use hand sanitiser before and after administering first aid. 3. Child to administer as much first aid as possible to themselves following directions of the first aider. 4. Gloves to be worn to deal with body fluids as normal. 5. Ice packs only to be used if absolutely needed and washed after use – cold water and a paper towel or tissue to be used where possible. 6. Each classroom to have first aid kit that can be taken outside. 7. Trained first aider in each class group to keep first aid kit stocked. 8. Children are not to be sent to the office without contacting ZB/LK first. 9. ZB/LK to assist only when no trained first aider is in classroom or if child very poorly – contact using two-way radio – keep child in allocated zone where possible. 10. Record all first aid administered in book in classroom. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



Identify hazard 11	Lack of social distancing by adults resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Only essential adults allowed on site. 2. Staff to have the option of wearing masks in communal areas of school. 3. If wearing a mask, safe wearing rules must be followed: wash hands before and after touching the mask including removing or putting it on, mask to be stored in individual, sealable plastic bag when not in use, mask to be replaced if becomes damp. 4. Staff to minimise travel around school building. 5. Staff to use two-way radios as much as possible. 6. Staff to wash hands on entering and leaving school. 7. Staff to stay 2m apart where possible. 8. Staff to stay in the same class bubbles where possible. 9. Staff split into two teams – only spend time with that team, particularly before school, during breaks and after school. LK and CL to stay separate from the two teams. 10. One team to use the staff room, the other teams to use the window end of the library as a staff area. 11. Only one member of staff allowed at a time in the kitchen area. 12. Ensure sitting 2m apart in staff room / library staff area / classrooms. 13. Wash hands before entering and leaving shared areas if using equipment / seating. 14. Meetings to be held using Teams where possible or in the hall/library with staff sitting 2m apart. 15. Staff toilet to be wiped down after each use, including the door handles by staff member using it. 16. Use two-way radios for communication as much as possible when not confidential as whole school can hear. 17. If need to share confidential information with another member of staff – try and use notes where possible, if need to talk, meet outside where possible, stand side by side with each adult facing in an opposite direction. 18. Adults working in more than one class/school to be kept to a minimum and to maintain 2m distance. 19. Signs on gates asking visitors to phone the office where possible and minimise visitors to school. 20. Where possible adults to talk with any visitors outside maintaining 2m distance. 21. Messages and school forms to be left with the adult on the gate at the start and end of school. 22. Any parcels / post to be put on shelf outside the office window. 23. Adult on duty with children outside to blow a whistle so all children stop and move if needed if anyone enters school site. 24. Hand sanitiser available at school entrance. 25. Clean doorbell after each use. 26. Brakes food deliveries to be brought into school via door by Holly. 27. All other deliveries to be left in school entrance where possible. 28. Office window is not to be opened to visitors – talk through the window or outside. 29. Adults to wear a face mask when visitors meet with school staff in school where possible. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard 12	Contact of shared resources resulting in indirect transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Children to have all personal equipment in trays– minimising shared resources 2. Shared resources restricted to within each class only, as much as possible 3. Lessons planned so shared resources are kept to a minimum. 4. Minimise movement by children around the classroom. 5. No sharing of children's morning snacks. 6. No shared water for play, sand or similar materials to be used that are shared. 7. Playdough for individuals only in named sealed containers. 8. Hands to be cleaned before and after using laptops and ipads. 9. Laptops allocated to bubbles where possible. 10. Books only to be used by one class bubble 11. PE equipment allocated to each class bubble as much as possible. 12. Indoor gym apparatus not to be used. 13. Shared outdoor PE / games equipment cleaned after use or left unused for 3 days. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard 13	Emotional distress of the children		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Complete 0-10 scaling for every child in first weeks back in March, any scoring 5 or below complete well-being questionnaire and plan support. 2. Repeat scaling again by end of April. 3. Curriculum to include support for children's well-being – relationships and health education must continue to be taught weekly following the agreed programme plus additions sessions for individual class needs. 4. Address and equip children to respond to issues linked to coronavirus. 5. Support children with approaches to improving their physical and mental wellbeing. 6. Virtual assemblies to focus on values and support for children. 7. Continue to develop the Zones of Regulation understanding and promote this common language. 8. Comfort given from a distance – seated side by side where possible and wash hands after if needed. 9. Remind children they can hug their family when they are at home as no hugging at school. 10. Continue with increased Learning Mentor hours to support emotional and mental well-being across the school. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard 14	Emotional distress of the staff		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Provide opportunities for staff to voice worries or concerns at any time. 2. Staff meetings to discuss concerns and shared control measures weekly. 3. Sharing of support helplines. 4. Monitor wiping down and cleaning requirements and provide additional cleaning hours as needed. 5. Risk assessments reviewed fortnightly or at any significant change in circumstance 6. Monitor and review workload, especially if any children are self-isolating as home learning needs to be provided. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

Identify hazard 15	Risk of disruption to education caused by class groups and staff self-isolating due to transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
Control measures	<ol style="list-style-type: none"> 1. Staff, children and parents made aware of the importance of adhering to preventative measures to enable school to remain open and to reduce risk of virus transmission. 2. Follow actions and guidance as outlined in the 'response to any infection' section of DfE Guidance for the full opening of schools 3. Ensure clear and rapid communication with families involved in self-isolation. 4. Arrange for home learning to be delivered to any children needing to self-isolate following DfE guidance – p45. 5. Continue use of Microsoft Teams for homework to maintain families' and staffs' familiarity with it in case we need to deliver remote learning due to self-isolation. 6. Provide cover for any teacher needing to self-isolate as needed. 		
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE



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<u>Identify hazard 16</u>	Risk of spreading virus due to singing / shouting resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<div>1. No whole class singing to take place.</div> <div>2. Any singing activity to be approved by LK.</div> <div>3. Adults need to avoid being in front of singers.</div> <div>4. Groups of no more than 15 children singing at one time.</div> <div>5. Singing to take place in the hall or outside so children stood at a distance of more than 2m.</div> <div>6. No shouting.</div> <div>7. Music lessons to focus on notation and musical appreciation.</div>			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 17</u>	Risk of spreading virus due to school trips visiting areas outside of school resulting in direct or indirect transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
1. School trips to be discussed with, and approved by LK before being booked. 2. Risk assessment to be made regarding Covid prevention and safety as well as trip safety.			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 18</u>	Risk of spreading virus to other class bubbles due to mixing in after school clubs resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
<div>1. After school clubs to take place for individual bubbles only until bubbles can mix in school – at playtime for outside clubs and inside for inside clubs.</div> <div>2. After school club providers to share their plans to minimise virus spread with LK prior to permission to start.</div> <div>3. Risk assessment of the clubs to be reviewed each half term.</div> <div>4. Children from different bubbles to be kept separate.</div> <div>5. Outside areas to be used by clubs where possible.</div>			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 19</u>	Risk of spreading virus due to close contact with children – 1:1 and restraint resulting in direct transmission of the virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
We currently have no children who require 1:1 support or restraint To reassess risk if this changes			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

<u>Identify hazard 20</u>	Easy entry / exit to school by intruders if Beech, Holly and Silver Birch external classrooms doors are open to increase airflow to help reduce transmission of virus		
Existing level of risk	Consider current level of risk		
HIGH	MEDIUM	LOW	NEGLIGIBLE
<u>Control measures</u>			
1. Net dog gates attached to the exit that lets in airflow but is a barrier to visitors though enables ease of exit from classroom as exits and fire doors.			
Remaining level of risk	Consider level of risk following use of control measures		
HIGH	MEDIUM	LOW	NEGLIGIBLE

OVERALL level of risk		Consider level of risk following use of control measures	
HIGH	MEDIUM	LOW	NEGLIGIBLE
Assessor's comments		Insert comments relevant to findings as appropriate	
<p>This assessment was completed in March 2021 and was based on the July 2020 risk assessment ready for a full return to school in September 2020. The measures have been effective and so these measures have been adapted to meet need for March 2021 full school opening after eight weeks of partial opening. This assessment will be reviewed if there are any significant changes to the current advice and guidelines.</p>			

West Sussex Risk Assessment reviewed also – individual staff risk assessments completed for any member of staff who is vulnerable or has household members who are vulnerable – currently no staff meet this criteria.

Risk assessment next review	2.9.21 unless there are changes to school guidance before this date.
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