

## **Key measures in place to support reduced possible transmission of coronavirus when the school opens from 3<sup>rd</sup> September 2020**

These points form **part** of our risk assessment (there are a lot more!) - they are numbered for ease of reference – there is no hierarchy to the numbers. The full risk assessment is available on the [Coronavirus Information](#) page on the school's website.

### **Highly important:**

**It is essential that children must be kept at home if they, or anyone in their household, have possible coronavirus symptoms, have tested positive for coronavirus or have been asked to isolate following contact by the test and trace service or due to returning from a country that requires a self-isolation period.**

**If your child feels unwell and the symptoms are not a high temperature, a continuous cough or loss of taste or smell, please contact school prior to your child attending.**

**School will contact a child's parents immediately if any child is feeling unwell. Parents will be informed as soon as possible about any cases of children or adults showing obvious symptoms of coronavirus or if anyone has a positive test for coronavirus. The school will follow protocols from Public Health England in these incidences.**

### **Arriving and departing from school:**

1. There will be staggered start and finish times children in two 15 minute intervals
2. Parents are to leave and collect children at the allocated gate which will be left open
3. Children will enter and leave the building by the class allocated door which will be left open
4. An adult from school will supervise the children into and out of school
5. Additional staff will be at the gate to support younger children with coming into school.
6. Staff will be modelling social distancing at all times and we ask parents to do the same. Please do not gather together outside of school

**During the school day:**

7. Children's emotional and mental well-being will be supported
8. Assessments and 'catch up' sessions will be provided as needed
9. Children will be asked to maintain distance from other children and adults
10. Adults will keep close contact with children to a minimum and maintain 2m distance from other adults where possible
11. Only essential items are to be brought to school, ie appropriate outdoor clothing, packed lunch, water bottles and school books
12. Children to wear their school uniform except PE days when PE clothes are to be worn (plain dark leggings or tracksuit bottoms can be worn over shorts, school jumpers/cardigans to be worn)
13. Children will stay with their class throughout the day – no classes will mix or gather together
14. Adults will mainly stay with the same class though some staff will work in more than one class or supervise playtimes and lunch
15. Visiting teachers/instructors – French, PE, drama - will be in school, maintaining 2m distance where possible

**Handwashing, using tissues and cleaning:**

16. Reinforced handwashing procedures in place – good handwashing techniques taught
17. Only one child will use the sink at a time to wash their hands
18. KS2 children can use the two sinks in the toilets for handwashing – two children who sit on the same table can use these at the same time.
19. Hand cream (in pump-action bottle) will be in each classroom to protect sore hands
20. KS1 children to will be supervised when washing hands to ensure it is thorough
21. We will remind to use the 'catch it - bin it – kill it' approach for coughs, sneezes and runny noses and there is a plentiful supply of tissues in each class!
22. Children and adults reminded to cough/sneeze into their elbow if no tissue to hand
23. There is increased cleaning of the school

**Within the Classroom:**

24. Children will be seated facing the front, two children to one table, except for Willow class
25. Children will enter and leave the classroom via the classroom external door as much as possible
26. There is minimal furniture in each classroom to maximise space



27. All soft furnishings, soft toys and resources/toys that are hard to clean have been removed
28. Y2 – Y6 children will keep to their desks as much as possible when in their classroom - we know this is not practical with the younger children
29. Each child will keep their pens, pencils etc in their tray
30. Y2 – Y6 children will eat lunch at their desk in the classroom with a member of staff. Hot dinners will be brought to the child, on a tray, by a member of staff, Willow class will eat in the hall

**Leaving the classroom for toilet break:**

31. All children will need to ask permission to go to the toilet
32. Only one child will be allowed to go to the toilet at any one time – due to the size of our toilets - and staff will assist children with this – except Willow class where 2 children can use the toilet at the same time
33. Each class has been allocated a specific toilet to use throughout the day, which will be used by both boys and girls
34. KS1 children will be supervised by an adult when they need to go to the toilet until class adults are confident they are able to follow expectations
35. Toilets will be cleaned twice during the day and a deeper clean will take place each evening.
36. Staff will wear gloves and aprons if they need to help a child following a toileting accident and parents will be called if further cleaning is required

**Outdoor Learning:**

37. Outdoor space will be used for learning where possible
38. PE will be taught outside where possible
39. All outside equipment will be cleaned between use
40. Each class will play in their allocated outside space at playtime and playtimes will be staggered

**Other points:**

41. We acknowledge and accept that children in Reception and Key Stage 1 will find it harder to social distance between themselves and adults
42. Singing and playing of woodwind instruments are considered to increase risk of virus spread, music lessons will focus on learning notation and music appreciation
43. We ask parents and children to use the one way system for walking through the churchyard
44. Afterschool clubs will hopefully start later in the autumn term
45. Assemblies and worship will be held in classes



46. First aid equipment will be in each room and a trained First Aider is available in each class
47. Only essential adults will be allowed on site and a sign will be on the front gate asking visitors to phone the office where possible ahead of entering the grounds
48. Any parents needing to come on site can only do so by appointment and will need to wear a face mask if meeting with school staff.
49. Office window will not be opened to visitors and it will be necessary to talk through the window